

COATESVILLE

AREA SCHOOL DISTRICT

SCHOOL BOARD MEETING

AGENDA, MINUTES & ENCLOSURES



25 NOVEMBER 2014

Board Directors

J. Neil Campbell, President
James L. Fox, Vice President
Diane M. Brownfield
Stuart C. Deets
James Hills
Laurie C. Knecht
Dean A. Snyder
Deborah L. Thompson

Administration

Dr. Cathy Taschner, Superintendent
Ronald Kabonick, Board Secretary
Karen Jackson, Recording Secretary

Solicitor

Michael I. Levin, Esquire

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
NOVEMBER 25, 2014 - 7:00 PM
9/10 Center Auditorium**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President	<i>(Finance & Operations Committees)</i>
James L. Fox, Vice President	<i>(Community & Student Relations Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Stuart C. Deets	<i>(Finance & Operations Committees)</i>
James Hills	<i>(Education Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Dean A. Snyder	<i>(Finance Committee)</i>
Deborah L. Thompson	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives

Katie Stefanski, Senior Class Representative
Andrew Scott Patterson, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Angelo Romaniello, Jr., Assistant to the Superintendent
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning
Ronald G. Kabonick, Director of Business Administration & School Board Secretary
Erika Zeigler, Director of Human Resources
Abdallah Hawa, Director of Technology
John Reid, Director of Pupil Services, Data & Assessment
Dave Krakower, Director of High School & Curriculum Instruction - Special Education (6-12)
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction
Jason Palaia, Director of Elementary Education (3-5) - Special Education (K-5)

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

APPOINTMENT OF NEW BOARD MEMBER

The Board will take a 20 minute recess for a brief executive session.

ADDITION, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the October 28, 2014 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure 1*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the November 11, 2014 Special Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure 2*)

Motion: _____ Second: _____ Vote:

SUPERINTENDENT'S REPORT

- Advanced Placement Student Honors

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

- An executive session was held on Friday, November 7, 2014 for legal and personnel reasons.
- An executive session will be held on Thursday, November 20, 2014 at 6:00 p.m. for legal and personnel reasons.
- An executive session will be held on Tuesday, November 25, 2014 at 6:00 p.m. for legal and personnel reasons.

IMPORTANT DATES

Date	Time	Meetings	Place
November 26 to 28, 2014	~	Thanksgiving Vacation	<i>No School for Students & Staff</i>
November 27 & 28, 2014	~	Thanksgiving Holiday	<i>Administration Offices Closed</i>
December 2, 2014	6:00 PM	Reorganization Meeting	9/10 Center Auditorium
December 2, 2014	<i>Immediately following Reorganization Meeting</i>	School Board Meeting	9/10 Center Auditorium
Dec. 22 – January 2, 2015	~	Winter Break	<i>No School for Faculty, Staff & Students</i>

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements as submitted for the month ending October 31, 2014.

B. **Cap on Travel Reimbursements**

RECOMMENDED MOTION: That the Board of School Directors approve the cap on travel reimbursements for Non-Certified Act 93 employees required to travel from building to building at a maximum of \$75/month.

C. **Budget Calendar for 2015-2016**

RECOMMENDED MOTION: That the Board of School Directors approve the Budget Calendar for fiscal year 2015-2016.

D. **Coatesville Youth Initiative Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Coatesville Youth Initiative Agreement, as presented. (*Confidential Enclosure 3*)

E. The Protection Bureau Addendum for Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the Philadelphia Protection Bureau, Inc. Addendum for Security Services Agreement #11101499JTB for Scott Middle School for a one-time fee of \$350. (*Enclosure 4*)

F. Human Resources**1. Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Knecht, Robert, Special Education Teacher for the Scott Middle School. Letter Dated: 8/21/14. Reason: Termination. Effective: 11/25/14.

b. FEDERATION

- 1) Leslie, Wendy, 4.5 Hour General Utility Worker for the Caln Elementary School. Letter Dated: 11/16/14. Reason: Personal. Effective: 11/28/14.

c. EXTRA DUTY

- 1) Herman, Neil, Assistant Baseball Coach for the Coatesville Area Senior High School Campus. Letter Dated: 11/10/14. Reason: Personal. Effective: 11/10/14.
- 2) Rawls, Irene, 8th Grade Girls' Basketball Coach for the Scott Middle School. Letter Dated: 11/5/14. Reason: Personal. Effective: 11/5/14.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Burgess, Cassandra, Substitute Administrator for the Coatesville Area School District. Salary: \$500.00/day. Degrees: BS – Business Administration, MS – Education, University of New Haven; MS - Educational Leadership, Southern Connecticut State University. Certification: Emergency Permit Principal PK-12. Years of Exp.: 14. Effective: TBD. SP4: Approved.

b. CATA

- 1) Thomas Brown, Annette, .5 Spanish Teacher for the South Brandywine Middle School. Salary: \$23,500.00 (prorated). Temporary Professional Contract. Degrees: BA – Spanish, Lincoln University, M. Ed. - Cabrini College, MS – Science of Instruction, Drexel University. Certifications: Spanish K-12, ESL K-12. Years of Exp.: 1. Effective: TBD. SP4: Approved.

c. CATSS

- 1) Welch, Roxanne, 6.5 Hour Health Assistant for the Reeceville Elementary School. Posted: 8/27/14. Salary: \$18.50/hr. Effective: 11/15/14. SP4: Approved.

d. EXTRA DUTY

- 1) Foster, Alain, 8th Grade Boys' Soccer Coach for the Scott Middle School. Posted: 9/19/14. Salary: \$1,792.00 (prorated). Effective: 11/3/14 (2014 – 2015 School Year). SP4: Approved.
- 2) Liberato, Kyle, Assistant Wrestling Coach for the Coatesville Area Senior High School Campus. Posted: 10/6/14. Salary: \$2,976.00. Effective: 2014 – 2015 School Year. SP4: Approved.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Hawa, Abdallah, Director of Technology for the Coatesville Area School District. Letter Dated: 10/29/14. Reason: FMLA. Effective: 9/26/14 – 10/13/14, intermittent.
- 2) Skiles, Lisa, Cook/Manager for the King's Highway Elementary School. Letter Dated: 11/14/14. Reason: FMLA. Effective: 11/5/14 – 12/1/14.

b. CATA

- 1) Dougherty, Kevin, Mathematics Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 10/24/14. Reason: Medical Leave of Absence. Effective: 10/21/14 – 11/10/14.
- 2) Glackman, Lorie, 3rd Grade Teacher for the Caln Elementary School. Letter Dated: 11/3/14. Reason: FMLA/Childrearing. Effective: 12/8/14 – 4/10/15.
- 3) Jamison, Stephen, Special Education Teacher for the South Brandywine Middle School. Letter Dated: 11/10/14. Reason: FMLA. Effective: 11/17/14 – 12/12/14.
- 4) Pearson, Eric, 6th Grade Science Teacher for the South Brandywine Middle School. Letter Dated: 9/25/14. Reason: Leave of Absence for Professional Development (Sabbatical Leave of Absence). Effective: 1/22/15 – 6/8/15.

c. CATSS

- 1) Stewart, Bonnie, 6.5 Hour Special Education Classroom Aide for the South Brandywine Middle School. Letter Dated: 8/6/14. Reason: FMLA. Effective: 9/30/14 – 10/14/14, intermittent.
- 2) Wallace, Margie, Principal's Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 11/18/14. Reason: FMLA. Effective: 12/12/14 – 12/19/14.

d. FEDERATION

- 1) DiSciullo, Jeanette, 3.0 Hour General Utility Worker for the Caln Elementary School. Letter Dated: 11/6/14. Reason: Medical Leave of Absence. Effective: 12/1/14 – 2/19/15.
- 2) Raysor, David, Custodian for the Coatesville Area Senior High School. Letter Dated: 11/19/14. Reason: FMLA. Effective: 11/14/14 – 12/30/14.

4. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Barnhart, Karen, move from 6.5 Hour Building Instructional Aide for the Friendship Elementary School to Library Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Posted: 9/22/14. Effective: 12/1/14. SP4: Staff.
- 2) Miller, Dawn, move from 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School to Library Secretary for the Coatesville Area Senior High School. Posted: 9/25/14. Effective: 12/1/14. SP4: Staff.

b. FEDERATION

- 1) McWilliams, Mary Ann, move from General Utility Worker Level "B" @ \$15.33/hr. for the Caln Elementary School to General Utility Worker Level "A" @ \$15.63/hr. for the Caln Elementary School. Effective: Retro to 9/21/2014.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Comprehensive Planning Team Appointment**

RECOMMENDED MOTION: That the Board of School Directors approve members of the Comprehensive Planning Team as specified by the PDE regulations.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*James Fox, Chair*)

A. **Review of New Policy 916 – School Volunteers – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 2nd reading of Policy 916, School Volunteers.

B. **Review of Revised Policy 707 – Use of School Facilities – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 2nd reading of revised Policy 707, Use of School Facilities.

C. **Policy 123.1 – Volunteer Coaches**

RECOMMENDED MOTION: That the Board of School Directors post Policy 123.1, Volunteer Coaches, for a 30-day public review.

D. **Policy 217 – Graduation Requirements**

RECOMMENDED MOTION: That the Board of School Directors post Policy 217, Graduation Requirements, for a 30-day public review.

E. **Review of Revised Policy 348 – Unlawful Harassment for Administrative Employees – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of revised Policy 348, Unlawful Harassment for Administrative Employees.

F. **Review of Revised Policy 448 – Unlawful Harassment for Professional Employees – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of revised Policy 448, Unlawful Harassment for Professional Employees.

G. **Review of Revised Policy 548 – Unlawful Harassment for Classified Employees – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of revised Policy 548, Unlawful Harassment for Classified Employees.

H. **Review of Revised Policy 103 – Equal Employment Non-Discrimination in School Programs and Activities and Classroom Practices – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of revised Policy 348, Unlawful Harassment for Administrative Employees.

I. **Review of New Policy 103.1 – Non-Discrimination in Employment – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of Policy 103.1, Non-Discrimination in Employment.

J. Review of New Policy 103.2 – Equal Employment Opportunity Policy and Affirmative Action Program – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of Policy 103.2, Equal Employment Opportunity Policy and Affirmative Action Program.

K. Rescind Policy 008 – Legal Fees and Damages

RECOMMENDED MOTION: That the Board of School Directors rescind Policy 008, Legal Fees and Damages.

L. Review of Revised Policy 104 – Non-Discrimination on the Basis of Sex – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of Policy 104, Non-Discrimination on the Basis of Sex, and waive the 30-day public review.

M. Amendment to the Student Discipline Code

RECOMMENDED MOTION: That the Board of School Directors approve the amendment to page SD-3 of the Student Discipline Code.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 1, 2014 and on the District Website.*

Board Agenda

Enclosure #1

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
October 28, 2014 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:00 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President - present	(Finance & Operations Committees)
James L. Fox, Vice President - present	(Community & Student Relations Committee)
Diane M. Brownfield - present	(Education & Community & Student Relations Committees)
Stuart C. Deets - present	(Finance & Operations Committees)
James Hills - absent	(Education Committee)
Laurie C. Knecht - present	(Operations Committee)
Kimberly M. Mammel - present	(Education Committee)
Dean A. Snyder - present	(Finance Committee)
Deborah L. Thompson - present	(Education & Community & Student Relations Committees)

Student Representatives

Katie Stefanski, Senior Class Representative - present
Andrew Scott Patterson, Junior Class Representative – arrived at 7:15 p.m.

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Angelo Romaniello, Jr., Assistant Superintendent - present
Ronald G. Kabonick, Director of Business Administration | School Board Secretary - present
Erika Zeigler, Director of Human Resources - present
Abdallah Hawa, Director of Technology - present
John Reid, Director of Pupil Services/Data & Assessment - present
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12) - present
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction - present
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5) - present

Solicitor

Michael I. Levin, Esquire - absent

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

BOARD PRESIDENT'S REPORT

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Modification:

2. F. **3CTVLive.com Proposal for Recording and Live Streaming of School Board Meetings**

RECOMMENDED MOTION: That the Board of School Directors approve a proposal for Recording of School Board Meetings by 3CTVLive.com as negotiated by the Superintendent of Schools based on parameters discussed with the Board.

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the September 23, 2014 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 9-23-2014 Approved Vote: 8-0-0

Motion: James Fox

Second: Diane Brownfield

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 13, 2014 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 10-13-2014 Approved Vote: 8-0-0
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Motion: Stuart Deets

Second: Dean Snyder

Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An executive session was held on Tuesday, October 28, 2014 at for legal and personnel reasons.
An executive session was held on Thursday, September 25, 2014 for legal and personnel reasons.
An executive session was held on Tuesday, September 30, 2014 for legal and personnel reasons.
An executive session was held on Thursday, October 2, 2014 for legal and personnel reasons.

EXECUTIVE SESSION (cont.)

An executive session was held on Tuesday, October 7, 2014 for legal and personnel reasons.
An executive session was held on Tuesday, October 14, 2014 for legal and personnel reasons.
An executive session was held on Monday, October 27, 2014 for legal reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Cathy Taschner. Included was Principal Robert Fisher’s introduction of two of the District’s outstanding students.

- Congratulations to Samantha Stout for two truly remarkable achievements. As a member of the CASD Boys’ Golf Team, Sammy made two (that’s 2) holes-in-one in a 9-hole match against Avon Grove! The chances of achieving 2 holes in one in an 18-hole match are 65 million in one! Samantha will be inducted into the National Honors Society this Thursday evening. Congratulations Sammy!
- Shawn Mengel has been named as a National Merit Scholarship Program Letter of Commendation Award Winner. Shawn is the son of Kim and David Mengel, and will also be honored at the upcoming National Honors Society Induction Ceremony on Thursday, October 30th. Congratulations Shawn!

IMPORTANT DATES

Date	Time	Meetings	Place
November 11, 2014	6:00 PM	All Committee Meetings	9/10 Center Auditorium
November 25, 2014	7:00 PM	School Board Meeting	9/10 Center Auditorium
December 2, 2014	6:00 PM	Reorganization Meeting	9/10 Center Auditorium
December 2, 2014	<i>Immediately following Reorganization Meeting</i>	School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Miss Stefanski and Mr. Patterson.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Consent Agenda Approved Vote: 8-0-0

Items to be removed from Consent Agenda:

2. F. **3CTVLive.com Proposal for Recording and Live Streaming of School Board Meetings**

Motion: Neil Campbell

Second: Diane Brownfield

Vote:

2. **FINANCE COMMITTEE** (Stuart Deets, Chair)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements as submitted for the month ending September 30, 2014.

B. **Refund to the Center for Schools and Communities**

RECOMMENDED MOTION: That the Board of School Directors approve the refund of \$750 to the Center for Schools and Communities.

C. **Now is the Time (NITT)-AWARE-LEA Grant**

RECOMMENDED MOTION: That the Board of School Directors accept federal grant funding for *Now is the Time* (NITT) - AWARE-LEA in the amount of \$99,756 for the two-year project and budget period of September 30, 2014 to September 29, 2016. Funds will be used to implement the Youth Mental Health First Aid program throughout the school district, K-12.

D. **Settlement Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the student settlement agreement as recommended by the District Solicitor.

E. **E-Rate Consulting Service Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the contractual agreement for E-rate services to Julie Tritt Schell as stated:

- Priority 1 Services for Telecommunication Fees in the amount of \$8,500
- Priority 2 Services for Qualified Equipment Purchases in the amount of 2.5% of the funding commitment not to exceed \$20,000.00.

Since 2008 the CASD E-Rate Funding has been \$2,256,600.65.

F. **3CTVLive.com Proposal for Recording and Live Streaming of School Board Meetings**

RECOMMENDED MOTION: That the Board of School Directors approve ~~the~~ a proposal for Recording ~~and Live Streaming~~ of School Board Meetings by 3CTVLive.com as negotiated by the Superintendent of Schools based on parameters discussed with the Board.

3CTVLive.com Proposal for Recording Board Meetings Approved Vote: 8-0-0
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Motion: Neil Campbell

Second: Laurie Knecht

Vote: 8-0-0

G. P.S.B.A. Value Pass Purchase

RECOMMENDED MOTION: That the Board of School Directors approve the purchase of a Value Pass from the Pennsylvania School Board Association for Board Members and Administrators to have unlimited access to single-day workshops and webinars.

H. Human Resources**1. Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Hart, Shannon, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 9/25/14. Reason: Personal. Effective: 8/25/14.

b. EXTRA DUTY

- 1) Miles, Willie, Assistant Football Coach for the Scott Middle School. Letter Dated: 10/14/14. Reason: Personal. Effective: 9/28/14.
- 2) Walton, Christopher, 8th Grade Wrestling Coach for the South Brandywine Middle School. Letter Dated: 10/15/14. Reason: Personal. Effective: 10/15/14.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Thompson, Leroy, Interim Principal for the Coatesville Area School District. Salary: \$500.00/day. Degree: BA – Elementary Education, Kutztown University. MA – Cheyney University. Certifications: Elementary K-6, Elementary Principal K-6, Special Education Supervisor N-12, University of Delaware. Years of Exp.: 40. Effective: 9/29/14. SP4: Approved.

b. CATA

- 1) Agostini, Mark, Special Education Teacher for the North Brandywine Middle School. Posted: 9/12/14. Salary: \$48,400.00 (prorated). Temporary Professional Contract. Degree: BA – Political Science, Wheaton College. MA – Education, Curriculum and Instruction, Immaculata University. Certifications: Elementary K-6, Special Education N-12, Mathematics 7-9, Science 7-9, English 7-12, General Science K-12, Social Studies 7-12, Mathematics 7-12, Technology Education K-12. Years of Exp.: 3. Effective: 10/17/14. SP4: Approved.
- 2) Kaiser, Amanda, Special Education Teacher for the Rainbow Elementary School. Posted: 9/10/14. Salary: \$44,000.00 (prorated). Temporary Professional Contract. Degree: BA – Psychology, Albright University. Certifications: Early

Childhood N-3, Special Education N-12, Elementary K-6. Years of Exp.: 1. Effective: 10/13/14. SP4: Approved.

- 3) Saunders Jr., Scott, ESL Teacher for the Rainbow Elementary School. Posted: 9/10/14. Salary: \$49,700.00 (prorated). Professional Contract. Degree: BS – Elementary Education, The Pennsylvania State University. MS – Special Education, Cabrini College. Certifications: Elementary K-6, Special Education N-12, ESL K-12, Mathematics 7-9, Science 7-9, English 7-12, Social Studies 7-12. Years of Exp.: 4. Effective: TBD. SP4: Approved.

c. EXTRA DUTY

- 1) McKim, Lena, Faculty Manager for the North Brandywine Middle School. Posted: 9/8/14. Salary: \$3,003.00 (prorated). Effective: 10/2/14 (2014 – 2015 School Year). SP4: Staff.
- 2) Miles, Willie, 8th Grade Football Coach for the Scott Middle School. Posted: 9/8/14. Salary: \$1,895.00. Effective: 9/29/14 (2014 – 2015 School Year). SP4: Staff.
- 3) Walton, Christopher, Assistant Wrestling Coach for the Coatesville Area Senior High School Campus. Posted: 9/18/14. Salary: \$2,976.00. Effective: 2014 – 2015 School Year. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Androwick, William, Project Manager for the Coatesville Area School District. Letter Dated: 9/29/14. Reason: FMLA. Effective: 9/29/14 – 12/23/14.
- 2) Bolden, Anthony, Assistant Principal for the South Brandywine Middle School. Letter Dated: 8/27/14. Reason: FMLA. Effective: 9/9/14 – 10/20/14.

b. CATA

- 1) DeNicola, Jennifer, 2nd Grade Teacher for the Caln Elementary School. Letter Dated: 9/9/14. Reason: Medical Leave of Absence. Effective: 10/14/14 – 11/25/14.
- 2) Kline, Victoria, 3rd Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 10/5/14. Reason: FMLA. Effective: 10/7/14 – 10/13/14.
- 3) Newton, Daniel, English Teacher for the South Brandywine Middle School. Letter Dated: 10/13/14. Reason: FMLA. Effective: 10/21/14 – 10/31/14.
- 4) Norton, Sheila, 1st Grade Teacher for the Friendship Elementary School. Letter Dated: 9/16/14. Reason: FMLA. Effective: 10/15/14 – 10/22/14.

- 5) Shuman, Pamela, Special Education Teacher for the Scott Middle School. Letter Dated: 10/3/14. Reason: FMLA. Effective: 9/17/14 – 12/12/14.
- 6) Vint, Craig, Earth & Space Science Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 10/8/14. Reason: FMLA. Effective: 11/3/14 – 12/18/14.
- 7) Weathers, Julie, Kindergarten Teacher for the Caln Elementary School. Letter Dated: 9/22/14. Reason: FMLA/Childrearing Leave. Effective: 2/9/15 – 6/8/15.

c. CATSS

- 1) Shortlidge, Barbara, Facilities Secretary for the Coatesville Area School District. Letter Dated: 7/28/14. Reason: FMLA. Effective: 10/13/14 – 11/7/14.

d. FEDERATION

- 1) Ibrahim, Alie, Custodian for the South Brandywine Middle School. Letter Dated: 7/31/14. Reason: Medical Leave of Absence. Effective: 11/7/14 – 12/10/14.
- 2) Paup, Lynn, 4.75 Hour General Utility Worker for the Coatesville Area Senior High School. Letter Dated: 8/25/14. Reason: Medical Leave of Absence. Effective: 11/3/14 – 11/25/14.

4. **Involuntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. FEDERATION

- 1) Cheung, Hedrick, move from Custodian for the Scott Middle School to Custodian for the Coatesville Administration Building. Effective: 9/24/14.
- 2) Martinez, Blair, move from Custodian for the Coatesville Administration Building to Custodian for the North Brandywine Middle School. Effective: 9/24/14.
- 3) Monroe, Derek, move from Custodian for the Coatesville Administration Building to Custodian for the Scott Middle School. Effective: 9/24/14.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **C.A.S.H.S. Annual Ski Club Trip to Stowe, VT – February 20–22, 2015**

RECOMMENDED MOTION: That the Board of School Directors approve the Ski Trip to Stowe, Vermont from Friday, February 20th to Sunday, February 22nd.

B. North Brandywine Middle School Trip to Williamsburg, VA – May 27 - 29, 2015

RECOMMENDED MOTION: That the Board of School Directors approve the North Brandywine Middle School's overnight trip to Williamsburg, Virginia from Wednesday, May 27th to Friday, May 29th. The trip will enhance their learning of important places related to the cultural, civic and historic heritage of the United States.

C. 21st Century Learning Grant Community Partners

RECOMMENDED MOTION: That the Board of School Directors approve the following as community partners for the 21st Century Learning Grant and approve dispersal of grant funds at the discretion of the Administration based on proposals and any amended proposals:

- Penn State Cooperative Extension 4-H Program
- AHHAH
- Y.M.C.A.
- Coatesville Kids to College
- B.O.Y.S. & G3 Inc.

4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)

A. N.S.B.A. Buy Board Program – National Purchasing Cooperative

RECOMMENDED MOTION: That the Board of School Directors approve the National Purchasing Cooperative Agreement, as presented.

B. National Purchasing Cooperative Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the National Purchasing Cooperative Resolution, as presented.

C. Project Management & Completion

RECOMMENDED MOTION: That the Board of School Directors approve Chamber & Associates, Inc. for project completion and project management.

D. Technology Audit

RECOMMENDED MOTION: That the Board of School Directors authorize the Superintendent to engage in obtaining an outside vendor to complete a comprehensive technology audit for the District.

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (James Fox, Chair)

A. Review of Policy 707 – Use of Facilities – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the 1st reading of Policy 707, Use of Facilities.

B. Review of Policy 123.1 – Volunteer Coaches – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the 2nd reading of Policy 123.1, Volunteer Coaches.

C. Chester County Health Department Dental Sealant Program

RECOMMENDED MOTION: That the Board of School Directors accept services from the Chester County Health Department for the coordination of a Dental Sealant Clinic.

D. Coatesville Youth Lacrosse Team Proposal

RECOMMENDED MOTION: That the Board of School Directors waive the costs for use of fields for the community based Coatesville Youth Lacrosse Team.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Rich Hall* was happy to see the School Board and Committee meetings operating without legal representation. He commended the School Board Members, and apologized for forgetting Deborah Thompson's name. Mr. Hall reminded the Board Members how they will be remembered when the next election comes up.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

The National Honor Society Inductions will be held at 7:00 p.m. on Thursday, October 30, 2014 in the auditorium at C. A. S. H.

ADJOURNMENT

This meeting was adjourned at 7:40 p.m. on a motion by Diane Brownfield and seconded by Jim Fox.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Board Agenda

Enclosure #2

**COATESVILLE AREA SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
9/10 CENTER AUDITORIUM
November 11, 2014**

Immediately following Committee Meetings

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:52 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President-present	<i>(Finance & Operations Committees)</i>
James L. Fox, Vice President-present via phone	<i>(Community & Student Relations Committee)</i>
Diane M. Brownfield-present	<i>(Education & Community & Student Relations Committees)</i>
Stuart C. Deets-present	<i>(Finance & Operations Committees)</i>
James Hills-present	<i>(Education Committee)</i>
Laurie C. Knecht-present	<i>(Operations Committee)</i>
Dean A. Snyder-present via telecom	<i>(Finance Committee)</i>
Deborah L. Thompson-absent	<i>(Education & Community & Student Relations Committees)</i>

Solicitor

Michael I. Levin, Esquire-present

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Angelo Romaniello, Jr., Assistant to the Superintendent - present
Ronald G. Kabonick, Director of Business Administration | School Board Secretary - present
Erika Zeigler, Director of Human Resources - absent
Abdallah Hawa, Director of Technology - present
John Reid, Director of Pupil Services/Data & Assessment - present
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12) - present
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction - present
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5) - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) *Jarrett Jackson* asked questions regarding the law firm and specific cases. He is concerned about legal costs, and hopes to hear plenty of discussion.
- 2) *Peter Barringer* inquired about pending cases and requested a timeline. He asked for a broad base estimate of billable allowance for Mr. Ellison's Legal Group by the end of the month, and notification of when each of these cases are completed. He also questioned whether or not the new Right-to-Know Officer will be able to process RTK requests without the assistance of legal counsel.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: Neil Campbell

Second: Diane Brownfield

Vote: 7-0-0

Consent Agenda

Approved

Vote: 7-0-0-

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Letter of Engagement for South Brandywine Middle School Internal Review**

RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter of the South Brandywine Middle School Internal Review. (*Enclosure 1*)

B. **Letter of Engagement for North Brandywine Middle School Internal Review**

RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter of the North Brandywine Middle School Internal Review. (*Enclosure 2*)

C. **Letter of Engagement for a Professional Employee**

RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter of a Personnel Hearing for a Professional Employee. (*Enclosure 3*)

- D. Letter of Engagement for Downing Ridge – Parkside Independent School District**
RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter regarding a Petition Establishing the Downing Ridge – Parkside Independent School District. (*Enclosure 4*)
- E. Letter of Engagement for Graystone Charter School Statutory Dissolution**
RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the Graystone Charter School Statutory Dissolution matter and related litigation. (*Enclosure 5*)
- F. Letter of Engagement for Personnel Hearing for an Act 93 Certified Employee**
RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter of a Personnel Hearing for an Act 93 Certified Employee. (*Enclosure 6*)
- G. Letter of Engagement for Personnel Hearing for an Act 93 Non-Certified Employee**
RECOMMENDED MOTION: That the Board of School Directors approve the Engagement Letter with Susquehanna Legal Group, LLC in the matter of a Personnel Hearing for an Act 93 Non-Certified Employee. (*Enclosure 7*)

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Jarrett Jackson* is concerned about Mr. Ellison's continued involvement in the School District's affairs, and would like to see the new Solicitor take full control before the costs rise. He inquired about the possibility of litigation between school districts; outcomes resulting from Mr. Ellison's prior work and potential illegal malpractice cases; and the pros and cons surrounding the Downing Ridge – Parkside Independent School District.
- 2) *Rich Hall* welcomed the new Solicitor, Mr. Levin, and then commented on the need for controls. He asked how Mr. Levin would advise the Board and the Administration on releasing the internal investigation report.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEM(S)

Please join us in welcoming Ms. Loree Lonsinger, Assistant Business Administrator, as the new CASD Right-to-Know Officer.

ADJOURNMENT

This meeting was adjourned at 8:25 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

*Notice of this public meeting was advertised in the Daily Local News on Wednesday, November 5, 2014.
Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

*Board Agenda
(Confidential)
Enclosure #3*

Board Agenda

Enclosure #4



**ADDENDUM
SECURITY SERVICES AGREEMENT
#11101499JTB
November 10, 2014**

THE PROTECTION BUREAU
197 Philips Road
Exton, PA 19341
(610) 903-4900 (610) 903-4976 Fax

THE AGREEMENT #0607103JTB MADE ON June 7, 2007 BETWEEN Philadelphia Protection Bureau, Inc. t/a **THE PROTECTION BUREAU**, 197 Philips Road, Exton, PA 19341 (610) 903-4900 (Bureau), and **Coatesville Area School District**, 545 E. Lincoln Highway Coatesville, Pa. 19320 Is hereby amended as follows:

Site: **Scott Middle School**
800 Olive St.
Coatesville, Pa. 19320

Enter zones from new Silent Knight fire alarm panel into our Central Station. Work with Berkshire Systems to test the zones. Monitor the fire alarm system.

\$350.00 One-time fee (approximately 250 points)

\$360.00 per year monitoring (replaces any existing monitoring charge currently in place)

Service will be on a time and materials basis on an "as called" basis.

THE PROTECTION BUREAU

COATESVILLE AREA SCHOOL DISTRICT

By	_____	_____	_____	_____
	Signature	Date	Signature	Date
	_____	_____	_____	_____
	Title (Must be an officer of company)		Title	
_____	_____	_____	_____	
Printed Name		Printed Name		

This concludes

the

Packet

for

Tuesday

November 25, 2014